# Black Pug Merit Badge/Activity Enrollment Guide

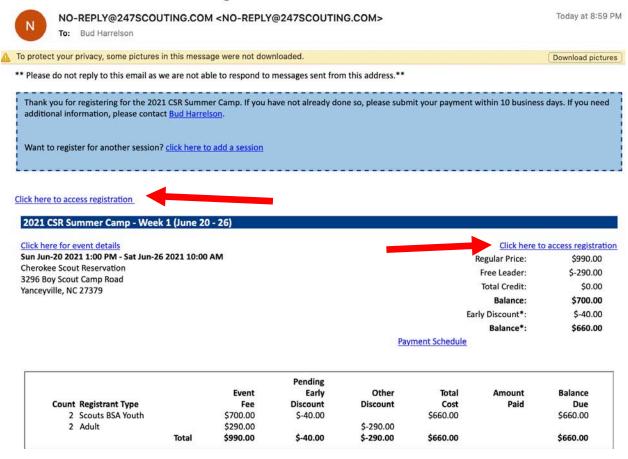
Enroll Scouts in Merit Badges
Enroll Adults in Training Courses

## Merit Badge/Activity Enrollment Sequence

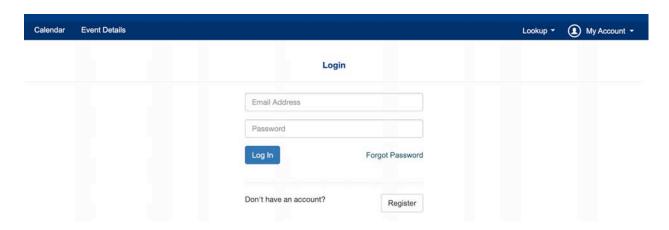
Refer to the merit badge and activity matrix.

Make sure you have provide a Date of Birth for all of your Scouts.

- 1. Return to your reservation in Black Pug
  - a. We recommend using the CLICK HERE TO ACCESS REGISTRAION link in your confirmation emails.
     Old North State Council Scouting Event



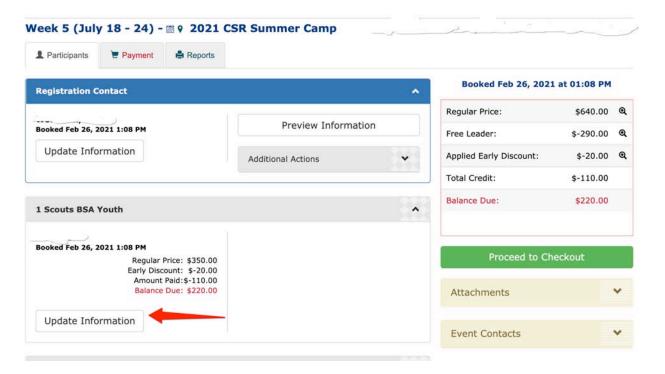
b. If you created an account, you can use that.



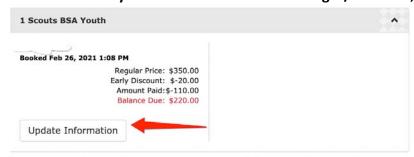
c. If you are a <u>parent/guardian</u>, you should use parent portal. Your unit leader gave you an ID and password specific to your Scout.



2. Reservation landing page.

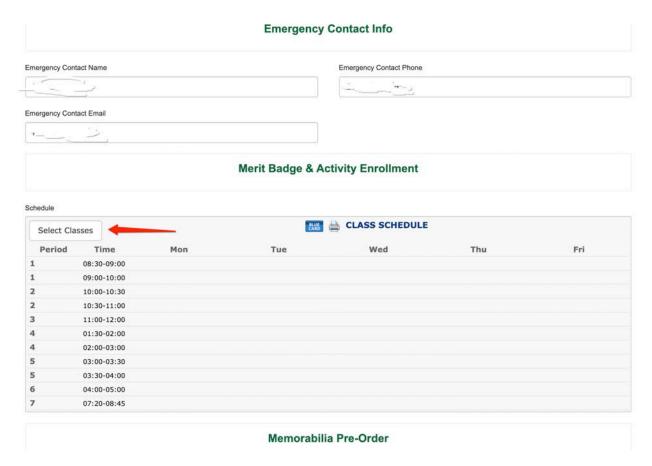


3. For the Scout you wish to enroll in merit badges/activities, click UPDATE INFORMATION.

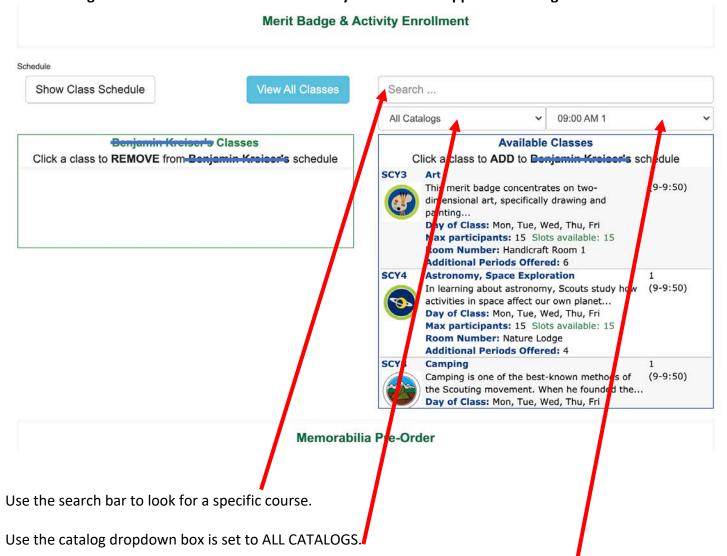


4. On Saturday, April 3 at 8:00 PM, between the Emergency Contact Infor and Memorabilia Preorder sections, the Merit Badge & Activity Enrollment Tool will appear.

You will click the SELECT CLASSES button.

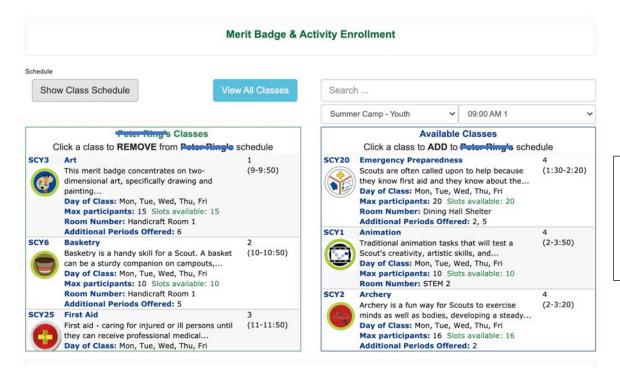


### 5. Merit badges and activities that are available to your Scout will appear on the right.



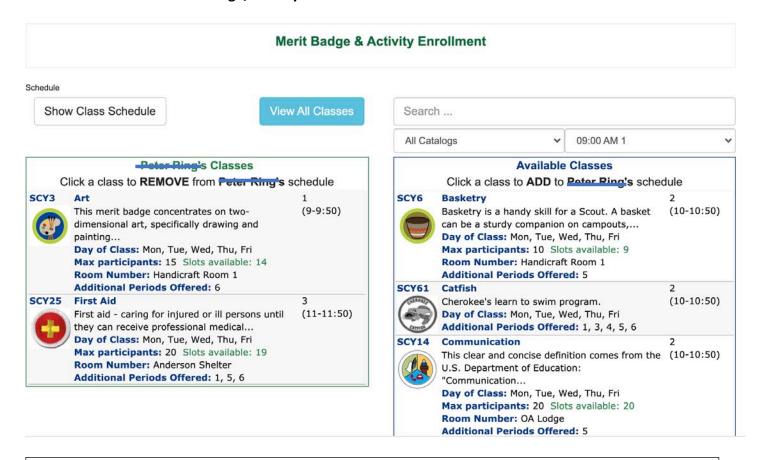
Use the TIME dropdown box to look for merit badges/activities that start at a certain time.

6. Once you find a merit badge/activity your Scout wants to take on the right side, simply click the merit badge/activity. This will move the merit badge/activity to the left side, under your Scout's schedule. When the merit badge/activity appears on the left side, the Scout is enrolled in the merit badge/activity.



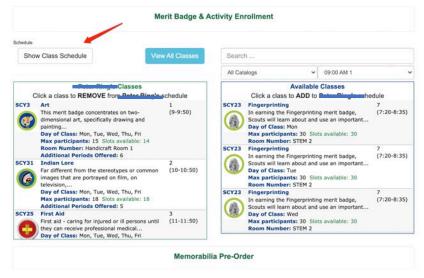
Looking at the image to the left, the Scout is enrolled in Art, Basketry, and First Aid.

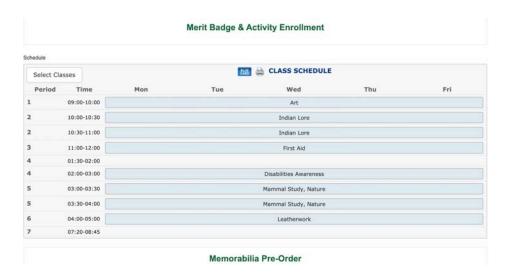
7. If you make a mistake or want to unenroll a Scout from a merit badge/activity, click on the merit/badge activity on the left. The class will disappear on the left and reappear on the right. Now the Scout is unenrolled from the merit badge/activity.



Looking at the image above, you will note we have removed Basketry from the Scout's schedule. Basketry no longer appears on the Scout's schedule (left side) but does appear in the list of Available Classes (right side).

8. Once you have finished enrolling your Scout in merit badges/activities you can view the Scout's full schedule by clicking the Show Class Schedule button.





### Adjusting a Scout's Schedule

You can make changes to your Scout's merit badge/activity schedule from now until two weeks prior to your arrival at camp.

The you will lose access to the merit badge/activity enrollment tool on Sunday at 11:59 pm two weeks prior to your unit's arrival at camp.

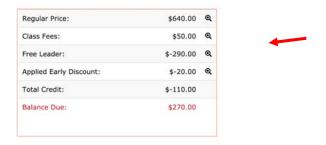
Week	Online Merit Badge
	Registration Closure Date
1	Sunday, June 6
2	Sunday, June 13
3	Sunday, June 20
4	Sunday, June 17
5	Sunday, July 4
6	Sunday, July 13

Scouts may be added to merit badge/activities after this date, but you will need to request assistance from the camp office manager (office@csr.camp) or camp director (bud.harrelson@scouting.org).

Adjustments to merit badge/activity schedules can be made during Sunday check-in at camp.

#### **Class Fees**

Any additional charges associated with participating in merit badge/activity will appear on your running total as class fees.



### **Adult Training/Activity Enrollment Sequence**

Refer to the adult leader training offerings.

See pages 42 and 43 of the 2021 Leader Guide.

The process for enrolling adults in adult training courses and activities is the same for enrolling Scouts in merit badges/activities.

Adults may enroll in the following trainings/activities prior to camp:

- A. CPR of the Professional Rescuer & First Aid \$50
- B. Introduction to Outdoor Leader Skills \$30
- C. BSA Lifeguard
- D. Paddle Craft Safety
- E. Swim & Water Rescue
- F. 5-Stand Shotgun Shoot \$15

NOTE: All other trainings do not require pre-registration.